

UltraCall Request Form for Conference Call Services



Contact Us
 TEL: 03-6895-1111 E-mail: support@globaltank.jp
 Mon.- Fri. 08:30-17:30

Please complete the form below and fax it to GlobalTaNK. (Fax: 03-6895-5460)

Company Name			TEL	
			FAX	
Mailing Address	〒			
Contact Person	Mr./Ms./Dr.	Department Name	Title	
			E-mail Address:	

●Details of Conference Call Features

First Conference date and time, if scheduled.	Day	Month	Year	Time (JST)	AM	:	PM
Conference Name	The Conference Name will be printed on the card and call detail records. If left blank, the contact person name above will be used.						
Language of the card (Mailing)	Choose the language(s) required <input type="checkbox"/> English <input type="checkbox"/> Japanese If a language is not selected, you will receive the English version.						

※ If you have made a request for several accounts, please inform us of the number, conference names (call detail record name) and the language of each account.

●Default Settings If you would like to change any of the default settings below, please inform us via e-mail, phone or fax.

1. Entrance tone:	[ON]	A tone will sound each time a new participant joins the conference call.
2. Tone at the exit:	[ON]	A tone will sound each time a participant leaves the conference call.
3. Rollcall:	[OFF]	
	※ If recording is [ON]:	A. Recorded names are announced when a new participant joins the conference. B. Recorded names are announced when a participant leaves the conference call.
4. Need Moderator:	[ON]	On-hold music until the moderator enters the required PIN. ※ If this option is [OFF], you are choosing not to have a moderator to start the call.
5. Broadcast:	[ON]	※ If broadcast is [OFF], only the moderator can speak.

●Payment Method *Please check the box.

Payment Method	<input type="checkbox"/> 1. Wire Transfer Payment <input type="checkbox"/> 2. Automatic Bank Debit (ABD form will be sent subsequent to application approval.)
Invoice and Call Record Details	An invoice and call record data will be sent by E-mail. (Data format: PDF, CSV) E-mail Address: _____

The Undersigned Customer hereby requests UltraCall Conference Call Services from Global TaNK Co., Ltd. under the terms and conditions specified on the other side of this form.

Authorized Signature _____ Date _____ / _____ / _____

 【Office Use】

Date	_____ / _____ / _____	Customer Number	_____
------	-----------------------	-----------------	-------

Global TaNK Co., Ltd. TEL 03-6895-1111 FAX 03-6895-5460

Akiyama Bldg.2. 6F 3-6-2 Toranomom, Minato-ku, Tokyo 105-0001
 E-mail: support@globaltank.jp URL: http://www.ultracall.co.jp/

Service Order and Agreement

The Customer hereby requests UltraCall International Long Distance Services (hereinafter Services) from Global TaNK Co., Ltd. (hereinafter Global TaNK) under the following terms and conditions.

1. Any Customer wishing to use Services shall submit a request form.
2. For corporate Customer, payment will be by Automatic Bank Debit (hereinafter ABD) through the Customer's bank account or Wire Transfer Payment method. In case ABD is selected, Customer to fill out and submit the ABD form which will be sent subsequent to application approval.
3. In case ABD is selected, until ABD is activated, the Customer agrees to Wire Transfer Payment to the designated bank account for the first few months and such wire transfer fees to be paid by Customer.
4. Global TaNK reserves the right to reject the Services request or to terminate Services to any Customer should the security, legality, or cost effectiveness adversely affect the operation, business, or management respectively.
5. Neither Global TaNK nor its underlying carriers will be liable for any losses or damages sustained by reasons of any failure or interruption of Services.
6. Services shall be complied with terms and conditions specified by Carriers which deployed to provide Services.
7. In case the customers establish any business or other connections with Anti-Social Forces, Global TaNK reserves the right to stop serving our services.
8. Customer shall promptly notify Global TaNK if any change(s) occurred in the Customer's name, address and bank account to be used for payment and the telephone lines used by the Customer.
9. Customers must contact Global TaNK in advance should they require the use of 50 or more lines simultaneously. When requiring the use of 50 or more lines simultaneously for web conference, the Customer must notify Global TaNK at least 5 business days prior to the scheduled day for each web conference.
10. Customer will be liable to pay any fees they may accidentally incur for disconnected calls regardless of termination failure including line-on-hold errors of the Customer's PBX (Private Branch Exchange) system. Please be especially aware when using the speakerphone that the line button may seemingly be turned off, however it could still be kept on hold within the PBX system by an error.
11. Charges for service used during a period from 1st to the end of the month are charged in the following month. However, an invoice will not be issued if the service is not used.
12. Disputes to any charges must be submitted to writing within 30 days of the invoice date.
13. Global TaNK and Customer hereby agree to the exclusive jurisdiction of the Tokyo District Court of Japan.
14. In case the PIN is not used for more than one year, Global TaNK may terminate the service without notice.

【Registration Time Frame for Conference Call Services】

- The Customer must register with Global TaNK to receive the Service. The registration process can take up to one business day to complete, if the application is received before 12:00pm on weekdays.
- Please note that orders received after 12:00pm on weekdays and any time on Saturday, Sunday and public holidays will be completed within 2 business days.

【Security of Conference Call Services】

- The Customer is responsible for ensuring the confidentiality of any call in numbers, account numbers, authentication details and personal identification numbers (PIN) issued to the Customer as part of the Service.
- Global TaNK is not liable for any loss or damage that the Customer or any other third-party suffers as a result of the use of the Service or from disclosing customer account numbers, authentication details, PINs or call in number(s).